

## Food Safety Audits

Crystal Safety offers a variety of audits including Systems Audits, Food Audits and Supplier Audits.

Our Systems Audit helps to ascertain documentation standards to meet food hygiene and/or health and safety issues.

The Food Audit provides the foundation for compliance with The Food Safety Regulations 1995 and finally the Supplier Audit helps to establish quality product safety provision for HACCP.

Crystal Safety Services ensure a speedy response in meeting clients' needs and ensure audit reports are issued within 24 hours of the audit being conducted.

The aims of our audits are to:

- Demonstrate compliance with legal requirements
- Provide documentation for use as a \*due diligence\* defence
- To protect the health of the consumer and provide public confidence
- Identify and promote good practice
- Identify continuous improvement

### The Audit

The audit may be divided into four main phases; these are:

1. Preparation – Where information is gathered about the system from existing files.
2. The opening meeting – Where a meeting involves all pertinent members of the organisation including senior management. The scope of the audit will be clearly defined at this meeting.
3. The Investigation – This is a combination of an office-based exercise and an assessment of the workplace and practices observed, which attempts to examine to what degree the documented system, represented by the hygiene policy and associated procedures are in place and to what standard they are implemented.
4. The closing meeting – the audit findings will normally have been stated verbally in general terms to the relevant representative of the company, especially those findings requiring urgent remedial action. However, they would also be formally reported where a date is set allowing the senior management of the company to evaluate and digest the report.

The conclusions, which have been drawn by the auditor, are put into a summary statement with recommendations for action, which will be agreed with the client where practical. A further visit may be conducted at the client's request, to close out this audit report.

Please telephone for an informal discussion concerning your requirements.